

**Minutes of the meeting held on 16<sup>th</sup> June , 2021**

Venue: IQAC Room

Time: 2:30 pm

Meeting No.: 10

**Agenda of the Meeting:**

1. To confirmed the proceedings of the last meeting.
2. Annual plans for all courses & departments
3. To prepare academic calendar 2021-2022
4. To review of TIC/HOD on materialization of results.
5. Misc.

**Members Present:**

<u>Name</u>	<u>Member Designation</u>	<u>Representative From</u>
1. Smt. BrotateeJoddar	- Chairperson	- Teacher-in-charge
2. Smt. Anupama Chakraborty	- Coordinator	- H.O.D of D.El.Ed
3. Mr. Manaranjan Debnath	- Jt. Coordinator	- Head Clerk
4. Mr. Narayan Debnath	- Employer	- Secretary of the Society
5. Smt. Seema Debnath	- Management Nominee	- Treasurer
6. Sanjit Halder	- Member	- Assistant Professor
7. Mr. Chandan Kumar Senapati-	- Member	- Assistant Professor
8. Mr. Jogesh Chandra Jotder	- Member	- Assistant Professor
9. Mr. Dwijendralal Bhattacharya	- Member	-Local Society Representative
10. Ms. Madhurima Das	- Member	- Alumnus
11. Smt. Puja Haider	- Member	-StudentRepresentative

IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thoughts made the following resolutions



**Internal Quality Assurance Cell**

**Agenda Item 1:** *To confirmed the proceedings of the last meeting.*

**Resolution:** The Chairman of the IQAC presided over the meeting. The resolutions adopted in the last meeting dated 03.08.2020 were read out before all the members present in the meeting and all the said proceedings and resolutions confirmed unanimously.

**Agenda Item 2:** *Annual plans for all courses & departments*

**Resolution:** The respective heads first acknowledged the contributions made by faculty, & staff. Then detailed academic calendars along with specific goals for various aspects like curriculum enhancement, teaching methodologies, etc.

**Agenda Item 3:** *To prepare academic calendar 2021-2022*

**Resolution:** The committee decided to prepare academic calendar and implement it.

**Agenda Item 4:** *To review of TIC/HOD on materialization of results.*

**Resolution:** Report of TIC/HOD on calculation of percentage of pass-out in the final examination result and materialization of results.

**Agenda Item 5:** *Miscellaneous*

**Resolution :** As per need of the time & keeping pace with changes in college activities & also reviewing the website of other colleges, IQAC unanimously recommended to update the college website.

The meeting ends with vote of thanks to the chair.

  
*Sign. of the Chairperson*

**Teacher-in-Charge**  
**DNSS B. Ed. College**  
**Natagachhi, Beniabow**  
**Sonarpur, South 24 Pgs.**  
**Pin-743613**

  
*Sign of the Coordinator/ Jt. Coordinator*

**Jt. Coordinator**  
**IQAC**  
**DNSS B.Ed. College**



MEETING OF THE IQAC

The following members present in the meeting  
Dated 16<sup>th</sup> June, 2021

Sl.No.	Name	Signature
1	Smt. Brotatee Joddar	
2	Smt. Anupama Chakraborty	
3	Mr. Manaranjan Debnath	
4	Mr. Narayan Debnath	
5	Smt. Seema Debnath	
6	Mr. Sanjit Halder	
7	Mr. Chandan Kumar Senapati	
8	Mr. Jogesh Chandra Jotder	
9	Mr. Dwijendralal Bhattacharya	
10	Ms. Madhurima Das	
11	Smt. Puja Haider	



## Minutes of the meeting held on 13<sup>th</sup> September, 2021

Venue: IQAC Room

Time: 2:30 pm

Meeting No.: 11

### **Agenda of the Meeting:**

1. To confirmed the proceedings of the last meeting.
2. To outline the curriculum planning and implementation strategies of the academic year 2021-2022
3. Planning for Research & Outreach activities
4. To implement the more Value added course
5. Discuss the planning of alumni association

### **Members Present:**

<u>Name</u>	<u>Member Designation</u>	<u>Representative From</u>
1. Smt. BrotateeJoddar	- Chairperson	- Teacher-in-charge
2. Smt. Anupama Chakraborty	- Coordinator	- H.O.D of D.El.Ed
3. Mr. Manaranjan Debnath	- Jt. Coordinator	- Head Clerk
4. Mr. Narayan Debnath	- Employer	- Secretary of the Society
5. Smt. Seema Debnath	- Management Nominee	- Treasurer
6. Sanjit Halder	- Member	- Assistant Professor
7. Mr. Chandan Kumar Senapati-	Member	- Assistant Professor
8. Mr. Jogesh Chandra Jotder	- Member	- Assistant Professor
9. Mr. Dwijendralal Bhattacharya	Member	- Local Society Representative
10. Ms. Madhurima Das	- Member	- Alumnus
11. Smt. Puja Haider	- Member	- Student Representative



**Internal Quality Assurance Cell**

IQAC Coordinator welcomed and briefed the committee members about the agenda.

IQAC members, after exchange of ideas and thoughts made the following resolutions

**Agenda Item 1:** To confirm the proceedings of the last meeting.

**Resolution:** The Chairman of the IQAC presided over the meeting. The resolutions adopted in the last meeting dated 16.06.2021 were read out before all the members present in the meeting and all the said proceedings and resolutions confirmed unanimously.

**Agenda Item 2:** To outline the curriculum planning and implementation strategies of the academic year 2021-2022

**Resolution:** Discussion took place on planning and strategies of teaching and learning activities of the academic year 2021-2022

**Agenda Item 3:** Planning for Research & Outreach activities

**Resolution:** The Chairperson Mrs. Brotratee Joddar madam suggested some research based activities for the enrichment of teachers, students, & ultimately the overall up gradation of the institution.

**Agenda Item 4:** To implement the more Value added course

**Resolution:** The Coordinator Mrs. Anupama Chakraborty madam gave a advice on addition of more value added courses on skill development, mentoring program for Internship & SBA activities etc. Our joint coordinator Mr. Manaranjan Debnath gave proposal to arrange more orientation program for teachers & also FDP to enrich their minds.

**Agenda Item 5:** Discuss the planning of alumni association

**Resolution:** The member of alumni association Mrs. Madhurima Das madam gave a details of various activities already arranged by alumni & also underlined a date for next alumni meeting for upcoming activities on various fields.

The meeting ends with vote of thanks to the chair.

  
Sign. of the Chairperson

Teacher-in-Charge  
DNSS B. Ed. College  
Nategachhi, Beniabow  
Sonarpur, South 24 Pgs.  
Pin-743613

  
Sign of the Coordinator/ Jt. Coordinator

Jt. Coordinator  
IQAC  
DNSS B.Ed. College



**MEETING OF THE IQAC**

The following members present in the meeting  
Dated 13<sup>th</sup> September, 2021

Sl.No.	Name	Signature
1	Smt. Brotatee Joddar	
2	Smt. Anupama Chakraborty	
3	Mr. Manaranjan Debnath	
4	Mr. Narayan Debnath	
5	Smt. Seema Debnath	
6	Mr. Sanjit Halder	
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